

School-Based SAT Registration Process

Deadline to register: Wednesday, February 8

Test date: Wednesday, March 1

Website to register: www.sat.collegeboard.org

Workshops/assistance available in the Upper School Office (College Room) every day during lunch and after school from 3:05 to 4:05. No after school session on Friday, January 27 or Wednesday, February 8.

Registration process:

1. Log into your account if you have an account. DO NOT set up a new account if you already have one and simply can't remember your user name/password. Contact College Board for assistance.
2. Set up account
 - a. Use your legal name (should match what is on Naviance and what you confirmed on the green card)
 - b. Write down/save your user name and password, as well as the email account you used to set up the account.
3. Register for SAT
 - a. You are signing up for the school-based SAT.
 - b. You will need the school-code- 443524
 - c. You will need the voucher number from your School-Based SAT card. DO NOT lose this card! You cannot register without the code!
 - d. There is no fee to take the school-based SAT, so you do not need a form of payment. However, if you want an additional report that gives more information about what you missed, a copy of your essay, etc. you will need to pay for that. Students who receive free/reduced lunch may qualify for a fee waiver for this service. See Ms. Martin for information.
 - e. You will need to upload a picture- follow the College Board's guidelines for choosing the picture.
 - f. When you complete registration, make sure you submit!
 - g. Print your admission ticket and bring it to the Upper School Office.

For questions regarding registering, testing, etc. see Ms. Martin.