

**Online Registration Instructions New to SBISD (has never attended a school in Spring Branch)**

- 1. Go to [www.springbranchisd.com](http://www.springbranchisd.com)**
- 2. Click on the for parents tab**
- 3. Go to the drop the menu and select enrollment & registration.**
- 4. On the left hand side corner select Online Registration.**
- 5. Go to where it says New Student**
- 6. Begin the enrollment process**
- 7. Print all completed documents, this is what you will need to bring me around 30 pages.**
- 8. Once you have finished enrolling, please e-mail me and let me know. I will verify on my end.**

**If the student has ever attended an SBISD school please contact me directly.**

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