



# A Night in Old Hollywood

## 2017 Senior Prom and Project Prom Dates to Remember

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### **April 13th:**

During Spartan time, all seniors will attend an assembly reviewing all the details, rules, etc. concerning Prom and Project Prom. Hard copies of this information packet will be handed out. Students not able to attend the assembly should go to the 12<sup>th</sup> grade office to pick up their information packets.

Seniors will receive a letter with their final balance due in order to attend prom and project prom. All payments should be turned during lunch between April 17<sup>th</sup> and April 20<sup>th</sup>. Make checks payable to "SHS Class of 2017" with the student's name in the memo portion of the check. If paying by cash, please seal all money in an envelope and put student's name on the outside.

**April 20th:** Deadline for seniors to provide Project Prom T-shirt size to the 12<sup>th</sup> grade office.

### **April 17<sup>th</sup> - April 20<sup>th</sup>:**

Prom and Project Prom tickets go on sale during both lunch periods. Students will need to turn in their remaining balance and all of their forms with the exception of the guest form.

Seniors will be responsible for paying for their own fundraising account balance. In addition, money will be collected for Project Prom t-shirts for any Seniors who did not pay their fundraising balance by the deadline.

**\*\*\* IMPORTANT:** All required forms and money must be turned in at the same time when purchasing tickets. NO partial or incomplete paperwork/money for seniors or their guests will be accepted. This includes the completed and signed Prom/ Project Prom Ticket Form, Permission Slip and Release of Liability Form, Release of Liability Agreement and Guest Request Form (if applicable) and any money due. See the "Prom and Project Prom Ticket Information" for more details.

**May 15<sup>th</sup> - May 17<sup>th</sup>:** Project Prom T-shirts will be handed out during both lunch periods. Guest forms due.

**May 19<sup>th</sup>:** Prom from 8:00 PM to 12:00 AM

**May 20<sup>th</sup>:** Project Prom from 1:00 AM to 5:00 AM

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## 2017 Prom and Project Prom Information

	PROM	PROJECT PROM
<b>Date</b>	Friday, May 19th, 2017	Saturday, May 20th, 2017
<b>Time</b>	8:00 PM - 12:00 AM No admittance after 9:30 PM	1:00 AM - 5:00 AM No admittance after 1:30 AM
<b>Venue</b>	The Astorian 2500 Summer Street Houston, TX 77007	Main Event 24401 Katy Fwy Katy, TX 77494
<b>SHS Senior Cost</b>	\$100.00 if paid in full by Junior Year (free t-shirt, free valet) \$102 if \$100 turned in by April 10, 2017 (free t-shirt) \$125.00 if paying after April 10, 2017 This cost includes your Project Prom T-shirt which is your ticket to project prom. <b>Each SENIOR MUST PAY FOR HIS OR HER OWN TICKET.</b>	
<b>Guest Cost</b>	\$50.00 Prom Only	\$100.00 (Prom and Project Prom including T-shirt)
	Guest Request Forms are required for non SHS seniors	
<b>Parking</b>	Valet parking \$2 (pay with balance at school)	FREE
<b>Attire</b>	Formal Attire Only	Casual You must wear your Project Pro T-shirt for admittance and throughout the event
<b>Transportation</b>	You must provide your own transportation to and from all events. Parents are <b>STRONGLY ENCOURAGED</b> to pick up students from Project Prom at 5:00 AM	
	* All school rules apply at Prom and Project Pro and will be strictly enforced	
	* SBISD and HPD Officers will be present	
<b>Additional Information</b>	* All limousines, buses, cars, trucks, etc. are subject to search	
	* Officers, administrators, faculty and chaperones may refuse admit any attendee	
	* All seniors and their guests <b>MUST SHOW A VALID PHOTO ID</b> to enter Prom and Project Prom	
	* The maximum age of a guest for Prom and Project Prom is 20 years old	
	* Free coat check will be available at Prom	
	* Only SHS seniors may win prizes at Project Prom	

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## Prom and Project Prom Ticket Information - Class 2017

Before purchasing Prom and Project Prom tickets, every **STRATFORD SENIOR** must have the following:

- **Prom/Project Prom Ticket Form** (see below)
- **Permission Slip, Release of Liability and Expectations Agreement** - completed and signed by attendees and parents
- **Release of Liability Agreement** - completed and signed by attendees and parents
- **Guest Request Form** (if applicable) - REQUIRED for any guest who is in high school but does not attend SHS. Forms available in the 12<sup>th</sup> grade office or during lunch at the Counselor's Corner. Forms must be completed and signed by guest, guest's parents and guest's high school administrator.
- Payment in full of the balance owed in the senior's fundraising account
- Payment for all Guest fees (\$50.00 for Prom only, \$100 for Prom and Project Prom)

**PAYMENTS SHOULD BE MADE BY CHECK, CASH OR MONEY ORDER ONLY. CHECKS SHOULD BE PAYABLE TO "STRATFORD CLASS OF 2017" WITH THE STUDENT'S NAME IN THE MEMO PORTION OF THE CHECK.**

**\*\* NO PARTIAL OR INCOMPLETE PAPERWORK/MONEY FOR SENIORS OR THEIR GUESTS WILL BE ACCEPTED \*\***

PROM/PROJECT PROM TICKET ORDER FORM	
Stratford Senior Name (Print)	Date's Name (Print)
Senior Required Paperwork Checklist: <input type="checkbox"/> Ticket Order Form <input type="checkbox"/> Permission Slip, Release of Liability and Expectations Agreement <input type="checkbox"/> Release of Liability Agreement	Select One: <input type="checkbox"/> My date is also a SHS Senior Class of 2017 (Skip to Payment Information Section) <input type="checkbox"/> My date is a SHS underclassman <input type="checkbox"/> My date is not a SHS Student
T-SHIRT INFORMATION	
T-Shirt Size (select one) <input type="checkbox"/> Small <input type="checkbox"/> X-Large <input type="checkbox"/> Medium <input type="checkbox"/> XX-Large <input type="checkbox"/> Large <input type="checkbox"/>	Guest's T-Shirt Size (select one) <input type="checkbox"/> Small <input type="checkbox"/> X-Large <input type="checkbox"/> Medium <input type="checkbox"/> XX-Large <input type="checkbox"/> Large <input type="checkbox"/>
Guest Required Paperwork Checklist: Ticket Order Form Permission Slip, Release of Liability and Expectation Agreement Release of Liability Agreement Guest Request Form (required if guest attends a High School other than Stratford)	
PAYMENT INFORMATION - See Letter	
Fundraising Account Balance Due	\$      If already paid in full, put \$0.00
Valet Cost	\$
Guest Ticket for Prom Only	\$      Tickets are \$50.00
Guest Ticket for Prom and PP	\$      Tickets are \$100.00
TOTAL DUE (by April 20 <sup>th</sup> )	\$      Cash or Check payable to "Stratford Class of 2017" with student name in Memo portion
Payment Method:	<input type="checkbox"/> Cash <input type="checkbox"/> Check # <input type="checkbox"/> Money Order

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## Protocol and Expectations – Class of 2017 Prom and Project Prom

Prom and Project Prom are celebrations for Stratford High School (SHS) seniors and their guests.

Maintaining the highest standard of conduct is critical for inclusion in these festivities. All attendees must refrain from any illegal, disruptive, or disrespectful behavior, including consumption of any alcohol, tobacco products, or drugs.

1. The attached set of documents must be read, completed in full, and returned with the appropriate signatures and ticket fees to purchase tickets for Prom and Project Prom. Separate sets of forms are required for each SHS senior and their guest, even if they are 18 years old or older. Make additional copies as needed.
2. All SHS seniors and their guests are expected to arrive at Project Prom in a sober and drug-free state.
3. All cars, trucks, limousines, party buses, etc. are subject to being searched. Anyone riding in a vehicle containing alcohol or illegal substances will be considered "in possession" and disciplined accordingly.
4. Seniors are allowed to invite one guest under 21 years old. Additional paperwork may be required for guests not currently attending Stratford.
5. Tickets will be sold at school during lunches before the event. Tickets will not be sold at the door. Only ticketed seniors and ticketed guests will be admitted.
6. Once tickets have been purchased, no refunds will be given.
7. Check in for Prom is from 8:00 PM — 9:30 PM on Friday, May 19th at The Astorian. Check in for Project Prom is from 1:00 AM — 1:30 AM on Saturday, May 20th at Main Event. Any attendees arriving after these times will be denied entrance and will not receive a refund of any monies paid.
8. Upon entering Prom or Project Prom, all SHS seniors and their guests must show a valid photo ID. In addition, to enter Project Prom, seniors and their guests must be wearing their official Project Prom T-Shirt, which serves as their ticket. Failure to meet either of these conditions will result in denial of access to the event and, in the case of Project Prom, not being eligible for prizes. No refund of any monies paid will be issued.
9. Parents will be called in the event a ticketed senior or guest does not show up to Project Prom, or if access is denied for any reason,
10. No senior or guest will be released from Project Prom prior to 5:00 AM on Saturday, May 20<sup>th</sup>.
11. Only SHS seniors are eligible for door prizes and gifts.
12. All seniors and guests are expected to adhere to the SBISD Discipline Management Guide and are subject to school and legal consequences.

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## Permission Form

All SHS Seniors and their guests must complete and turn in this form when purchasing Prom and Project Prom tickets. Parents or guardians must complete and sign this form as well, regardless of the age of the attendee.

Attendee's Last Name:	
Attendee's First Name:	
Are you a SHS Senior? Yes or No	
If not, what is the name of the SHS Senior who invited you?	

**PERMISSION AND RELEASE** — As the parent/legal guardian of above named attendee, I give my permission for this student to participate in all Stratford High School 2016 Prom and Project Prom activities ("Activities"). I acknowledge that neither The Astorian nor any of its employees, Main Event nor any of its employees, any contracted vendors, Spring Branch ISD nor any of its employees or organization sponsors or parent volunteers, including those organizing and supervising these Activities, is liable for any accident or injuries that may occur to the above named individual as a result of any aspect of his/her participation in conjunction with the Activities. Further, I acknowledge that photos may be taken during this event and may possible be posted on the Internet for viewing.

**EMERGENCY MEDICAL TREATMENT** — I acknowledge and understand that in case of a medical emergency, illness, or accident, attempts will be made to reach the parent/legal guardian and then alternatively the emergency contact at the numbers provided below, However, if those persons cannot be reached, I authorize designated representatives of Stratford High School 2016 Prom and Project Prom to take whatever action is deemed necessary in their judgment for the health of my child. I will be responsible for any cost in the event my child must be transported by ambulance.

Allergies/Medical Conditions:

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Medicines needed during Project Prom:

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**EXPECTATIONS** — I acknowledge that I have read and agreed to the Protocol and Expectations for the Class of 2017 Prom and Project Prom.

Parent/Guardian Name(s):

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Phone #:

Cell #:

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Emergency Contact Name:

Phone #:

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Student Signature:

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Parent/ Guardian Signature:

(Parent/Guardian signature required even if student is over 18)

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## Release of Liability Agreement

**THIS FORM NEEDS TO BE COMPLETED AND TURNED IN.**

Inconsideration of (attendee's name) being allowed to participate in the Stratford High School Prom and Project Prom and its related events and activities, I, the undersigned, acknowledge, appreciate, and agree that:

1. FOR MYSELF, SPOUSE, CHILD AND /OR WARD, I KNOWINGLY AND FREELY ASSUME ALL RISKS associated with the event, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my, my child's or ward's participation and for anything that may occur to me, my child or ward while participating in Prom and Project Prom,
2. For myself, my spouse or child/ward. and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE, INDEMNIFY, AND HOLD HARMLESS the STRATFORD HIGH SCHOOL, STRATFORD HIGH SCHOOL PROM AND PROJECT PROM, SPRING BRANCH INDEPENDENT SCHOOL DISTRICT and all of their officers, directors, officials, agents, subcontractors, members, volunteers and/or employees, other participants, sponsoring agencies, sponsors, advertisers ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, LOSS, OR DAMAGE TO PERSON OR PROPERTY, arising from me, my child, or my child/ward's activities, WHETHER ARISING FROM NEGLIGENCE OF THE RELEASEES OR OTHERWISE, except for willful misconduct, or otherwise to the fullest extent of the law.

### AGREEMENT TO ARBITRATE DISPUTES

In the event of any dispute pertaining to any provision of this agreement, or pertaining to the services rendered pursuant to this agreement, or in any way related to attendance at this event, including any claim for personal injury or other loss. EACH PARTY HERETO AGREES TO SUBMIT TO BINDING ARBITRATION TO RESOLVE SUCH DISPUTES.

Student Name (Print) \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Stratford High School Guest Request Form**  
**Prom and Project Prom**  
**May 19-20, 2017**

A student wanting to bring a guest who does not attend SHS must have this form completed before the visitor can enter an event. The maximum age of a guest is 20 years old. Each guest must present a current form of identification with a picture at the door in addition to having this form completed and signed by a principal/administrator of the guest's school and by an SHS administrator.

**SHS STUDENT INFORMATION**

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Grade

*I understand that all school rules apply at school social functions and I will take the responsibility to inform my guest of these rules.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*I find this guest to be a responsible person and I recommend him/her as an acceptable guest for the SHS function.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**GUEST INFORMATION**

\_\_\_\_\_  
Guest Name (Print)

\_\_\_\_\_  
Grade or Age

\_\_\_\_\_  
Guest Address

\_\_\_\_\_  
Guest Phone Number

\_\_\_\_\_  
Guest Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Guest Attends or Driver's License Number if not a student. (This will be used to run a criminal background check).

**GUEST'S ADMINISTRATOR INFORMATION – ONLY IF GUEST ATTENDS ANOTHER HIGH SCHOOL**

\_\_\_\_\_  
Name of School Administrator (Print)

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Signature of School Administrator

\_\_\_\_\_  
Date

**SHS ADMINISTRATOR APPROVAL**

\_\_\_\_\_  
Signature of Administrator

\_\_\_\_\_  
Date