Due no later than Friday 2-12-10 to be included in the lottery

SBISD, Cornerstone Academy…A Middle School Learning Community
2010-2011 APPLICATION FOR ENROLLMENT

Applying for grade: 6 ☐ 7 ☐ 8 ☐ Date: _____

Student's Name	**SBISD Student ID #**
Address (please include apartment #)	**City, State, Zip Code**
Home Phone	Is this student a sibling of a currently enrolled Cornerstone student? ☐ Yes ☐ No If yes, name of the currently enrolled sibling:
Current School	**SBISD Middle School student is zoned for**

Mother's Name	**Address, City, State, Zip**	
Mother's Home #	**Mother's Work #**	**Mother's Cell #**
Mother's Employer	**Email address**	

Father's Name	**Address, city, State, Zip**	
Father's Home #	**Father's Work #**	**Father's Cell #**
Father's Employer	**Email address**	

Additional Contact #	Name	Phone #
Student lives with	☐ Mother ☐ Father	☐ Legal Guardian

Check Special Services Information (information provided will not affect enrollment consideration, but must be accurate and complete):

Gifted and Talented Program	__ currently ☐	__ previously ☐	never ☐
Special Education Services	currently ☐	previously ☐	never ☐
504/STAT Services	currently ☐	previously ☐	never ☐
English Language Learner	currently ☐	previously ☐	never ☐

I have read and understand the eligibility requirements and selection process, the continued enrollment requirements, and withdrawal/removal procedures. I also understand that falsification of information provided here may result in removal. This application is made with the understanding that compliance with all conditions as stated in the application packet is required.

_____

(Student Applicant Signature) required **Date**

_____

(Parent Signature) required **Date**

SBISD, Cornerstone Academy Enrollment Policy Agreement
2010-2011 APPLICATION FOR ENROLLMENT

1. Enrollment is open to all students eligible to attend SBISD schools and who meet the requirements listed in #5 below. Application must be made to enter the school (see # 3 and #4).

2. **Eligibility requirements**:
   - Students must be eligible to enroll in SBISD schools.
   - Students must be working on grade level curriculum.
   - The most current report card must be attached. Students must demonstrate a commitment to learning via the required report card by earning at least a C (or equivalent) average or better in each class.
   - Conduct evaluations must be at least 80% "Satisfactory" with no "Unsatisfactory" conduct marks.
   - Students must demonstrate ability to work collaboratively on discovery projects.
   - Students must demonstrate ability to work independently to achieve academic goals.

3. **Application requirements:**
   - Signed application form
   - Signed enrollment policy
   - Student's most current report card for academic year 2009-2010

   Note: In the event that more new students apply than space allows, eligible students will be enrolled by a lottery system. All remaining students will be placed on a waiting list and accepted as space becomes available. Preferential placement will be considered for siblings of currently enrolled 6th and 7th grade students who have submitted the application by the deadline and meet eligibility requirements.

4. **Enrollment requirements**:
   - Students and their parent(s) will participate in an orientation conference with Cornerstone Academy representatives.
   - Upon completion of the 2009-2010 school year, the final report card must be delivered to and on file with Cornerstone Academy admissions office by June 17th to verify continued eligibility.
   - Once application is approved, normal school registration must be completed before entry.
   - Students who decline to enroll when accepted will be deleted from the list and re-application will be necessary for future consideration.
   - Parents will volunteer 10 hours of service per year with the understanding there are a variety of activities to volunteer for, both during and after school that accommodate a working parent's schedule.

5. **Continuing enrollment:** Once enrolled, students attending CSA will be expected to maintain at least a C average in each subject with an allowance of one D. For students having difficulty meeting this standard at any time during the year, a conference between the students, his/her parent(s), teachers, and the counselor will be required to bring the grade(s)/behavior up to standard within an agreed upon time frame. Parent(s) are required to attend fall and spring student teacher conferences.

6. **Withdrawal**:
   - Students may voluntarily withdraw to their home school.
   - A student who violates his/her learning commitment and/or behavioral expectations of Cornerstone Academy will have his/her enrollment revoked at the recommendation of the Campus Principal. The student will be returned to his/her home campus or an appropriate alternative setting according to District procedures and due process as stated in the District Student Code of Conduct. The student with parent(s) may appeal the removal recommendation to the CIT.
   - Procedures must prohibit discrimination in admission on the basis of national origin, ethnicity, race, religion, or disability, in accordance with federal and state law.

We have read and understand the above policy.

_____

Student Name (Printed) required **Grade**

_____

Student Signature required **Date**

_____

Parent Signature required **Date**

Important Information for Cornerstone Academy Applicants

Cornerstone will accept applications for the 6th, 7th and 8th grade lotteries from January 23, 2010 to February 12, 2010. Applications received after the February 12th deadline will be put at the end of the waiting lists. The lottery for 7th and 8th grades applications will establish the waitlists and positions will be filled from the waitlist beginning in May.

Please complete the application packet, which includes:
- Application
- Enrollment Policy
- Most current report card

Applications packets must have all signatures and the most current report card must be attached. The applicants must be working on grade level and have a C average or better in each class on the current report card to be eligible for the lottery. Applicants must live in Spring Branch ISD or have a parent employed by Spring Branch ISD.

<u>We recommend that you hand carry in your application and receive your application acceptance card with your child's lottery number. Please keep this card for future reference</u>.

You will be notified by mail with the lottery results and any additional information. We must have a home address for each applicant (P.O. Box not accepted). If you live in an apartment, please make sure you give us the apartment number. We will mail only to the physical address. If your address or phone number changes, please call Vicki Kaiser at 713-251-1600 so she may update the database with your new address.

The lottery will be held Friday, February 19, 2010 at 2:00pm in the library. You will be notified of the lottery results by mail. Phone calls regarding lottery results will not be accepted on lottery day. Results are posted on the front window at 5:00pm lottery day.

6th Grade Lottery
If your child is selected through lottery, you will be sent an acceptance packet. You need to sign the acceptance letter, complete any class selection forms and return the packet to Cornerstone Academy by March 24, 2010 to remain on the accepted list. If the acceptance letter is not received by the deadline your child will be removed from the acceptance list and re-application will be necessary for future consideration.

The final report card of the year must be supplied to Cornerstone by June 17, 2010. The student must have maintained a C average or better in all classes to remain on the accepted list. If the final report card is not received by June 17, 2010 your child's position will be forfeited.

7th and 8th grade Lottery
As we determine an opening in 7th or 8th grade we will begin calling students off the waitlists starting at number 1. A current report card will be requested at the time you are called.

FYI
Cornerstone Academy is a school in Spring Branch Independent School District. We follow the district calendar, grading system, attendance and discipline guidelines. Our cafeteria provides hot lunches for the convenience of the students. Free and reduced lunch program is offered on this campus for qualifying students. We have a school nurse on campus. Our students do not wear uniforms, a dress code is provided to the students. Students are required to sign Honor Code. Bus transportation is available to all students living in the district.